

# **Privacy Policy**

#### What you need to know

Easy to Read version V01 April-25





## How to Use This Policy



This policy is from Thrive365. When you see **we**, it means Thrive365.



We made this guide easy to understand.

You will see pictures to help

explain ideas.



We use **bold** for important words. These words are explained at the end in a word

list.

## How to Use This Policy



This guide is a short summary.

You can see our full Privacy

Policy here:

https://www.thrive365.com .au/about-us/



You can ask someone you

trust to help you read this.

# What is a Privacy Policy?



**Privacy** means keeping your personal details:

- safe
- secure
- private



A **policy** is a set of rules explaining how we do things.



Our Privacy Policy tells you how we look after your personal information.

# What is a Privacy Policy?

Personal information can be:



Your Name



• Date of birth

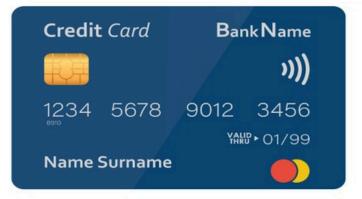


- Phone number
- Addresses
  - Physical
  - Email

## What is a Privacy Policy?



Health Information



• Bank Details

#### Why We Have This Policy?



Our Privacy Policy follows the law called the **Privacy Act 1988 (Cth).** 

#### This helps us:







collect your
information properly

- use your information in the right way
- keep your information safe

# **How We Keep Your Information Safe**

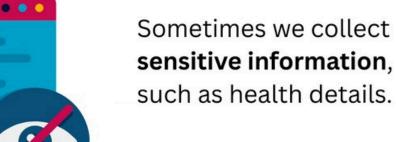


We need your personal information to support you.



When we ask for your information, we tell you:

- why we need it
- how we will use it





If we do, we:

- explain why clearly
- use it only for that reason



If someone else gives us your information, we let you know.

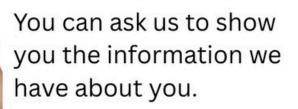


We always ask for your **consent** before sharing your details with others.

We keep your information safe from being:



- misused
- lost
- changed wrongly
- shared without your consent



We also make sure it's correct and updated.



#### **Questions or Concerns**



If you have questions or want to make a **complaint**, you can:



 speak with someone you trust





 write to our Privacy Officer:

**Privacy Officer Thrive365** 

25-28 Joyce St., Pendle Hill NSW 2145

Email: feedback@thrive365.com.au

Website: www.thrive365.com.au



Word List



### Complaint –

Telling us something has gone

wrong or isn't working well.



#### Consent -

Giving permission or saying it's

okay to do something.



#### Policy -

A plan or rules explaining how

we do things.



#### Privacy -

Keeping your personal

details safe and private.



Sensitive Information -

Personal information that is

very private, like health

details.